

### In this Issue

President's Message	Page 1
Member Highlights	Page 2
Call for Proposals & Registration	Page 2
Did You Know?	Page 3
Upcoming Events	Page 3
Tech Tips	Page 4

## PRESIDENT'S MESSAGE



Hello to everyone and welcome to the 2019 winter newsletter for the Indiana Association for Institutional Research. I am excited to share that the executive board is preparing for the 33rd annual INAIR conference. This year, it will be held on Monday, March 18th and Tuesday, March 19th at the IUPUI Tower and Hine Hall. Like previous years, we are working to provide you

with high quality presentations, vendors, and poster presentations. The 2018-2019 INAIR year was dedicated to ensuring that membership remained active, was well as executing new programming and opportunities for members to become more involved. Our wonderful membership chair, Bridgett Milner, hosted an informative webinar this fall as well as the InsideINAIR distance education series piloted in September 2018 that continues into February 2019. New practices can sometimes be difficult to digest, but the executive board appreciates all these members who embraced the board's spirit to rejuvenate INAIR activity through the academic school year.

It has been a pleasure to serve you as president, and it has been a pleasure to continue to be a part of the INAIR executive board.

We appreciate your membership and we hope to see everyone at the 2019 INAIR annual conference.

Sincerely-

Brooke Moreland  
2018-2019 INAIR President

# Member Highlights

Celebrating the good stuff that's happening across INAIR

## New Talent

- Welcome Dr. Caleb Keith, new Director of Institutional Effectiveness and Survey Research at IUPUI.
- Welcome Diana Hooten, new Research Analyst at Indiana State University.

## Happy Retirement

- Long time INAIR member Nancy Remillard (IU Bloomington) has retired and moved to sunny Arizona.

## Great Job!

- Brooke Moreland (President, IUPUI) will be presenting her paper on serving at-risk students at three upcoming conferences.

*If you have anything you would like to highlight, email Tony Parandi (Secretary) at [tony.parandi@indwes.edu](mailto:tony.parandi@indwes.edu).*

## CALL FOR PROPOSALS & REGISTRATION

We are now accepting proposals and registrations for **INAIR's 33<sup>RD</sup> Annual Conference**.

This year's conference will be held **March 18th and 19th, 2019, at the IUPUI University Tower/Hine Hall in Indianapolis**. Professionals and students of institutional research, or other related areas, are encouraged to attend and submit a presentation proposal. Presentation topics should relate to the use of data in higher education and student success, and/or best practices in institutional research.

The proposal and registration forms can be found on the [inair.org](http://inair.org) website, and should be submitted via email to [INAIR.org@gmail.com](mailto:INAIR.org@gmail.com).

The deadline for proposal submissions is Wednesday, February 27th, 2019. The early-bird deadline for conference registration is March 4<sup>th</sup>, 2019. For other questions regarding the conference email [INAIR.org@gmail.com](mailto:INAIR.org@gmail.com).

## ??DID YOU KNOW??

- The INAIR annual conference has been bumped up to March 2019. Go to [www.inair.org](http://www.inair.org) for registration and call for proposals.
- Dr. Vic Borden (IU Bloomington) and his team at the IU Center for Postsecondary Research (CPR) have recently released the 2018 Carnegie Classification Update. CPR is seeking feedback on the update through the month of January. Go to <http://carnegieclassifications.iu.edu/> to review your institution's new classification, and contact Vic ([vborden@iu.edu](mailto:vborden@iu.edu)) with any questions or feedback.
  - Other related links: [IU press release](#) , [Inside Higher Ed article](#)

## UPCOMING EVENTS

- [Living the Dream: Martin Luther King Jr. Celebration](#): January 18, 2019: Marion, IN
- [8<sup>th</sup> Annual Dr. Martin Luther King, Jr. Day of Service](#): January 21, 2019: Indianapolis, IN
- [INAIR's 33<sup>rd</sup> Annual Conference](#): March 18 – 19, 2019: Indianapolis, IN
- [Great Lakes Regional Student Success Conference](#): March 21-22, 2019: Detroit, MI
- [Enterprise Summit-Analytics](#): April 17-19, 2019: Long Beach, CA
- [2019 AIR Forum](#): May 28 - 31, 2019: Denver, CO

### InsideINAIR

### Webinar

#### Interviews:

- [January 15th | Mary Beth Mitchell](#)  
Research Analyst/Programmer, Indiana University Northwest
- [January 22nd | Mike King](#)  
Director of Institutional Research, Saint Mary-Of-The-Woods
- [January 29th | Sonia Ninon](#)  
Director of Assessment and Planning, IUPUI

#### IR Reporting Best Practices

Please join us, for a 1 hour INAIR webinar on reporting examples and best practices, on Thursday, February 7, 1-2pm (EST).

Example reports shared and discussed will focus on the best practices of: Knowing your audience; Answering the right questions; and visually appealing design!

The program starts at 10:00am EST.

Join us at 10:00am EST by calling (712) 775-7031.

Use Access Code: 667-420

The session will last 1 hour, with the final 10 minutes devoted to audience questions.

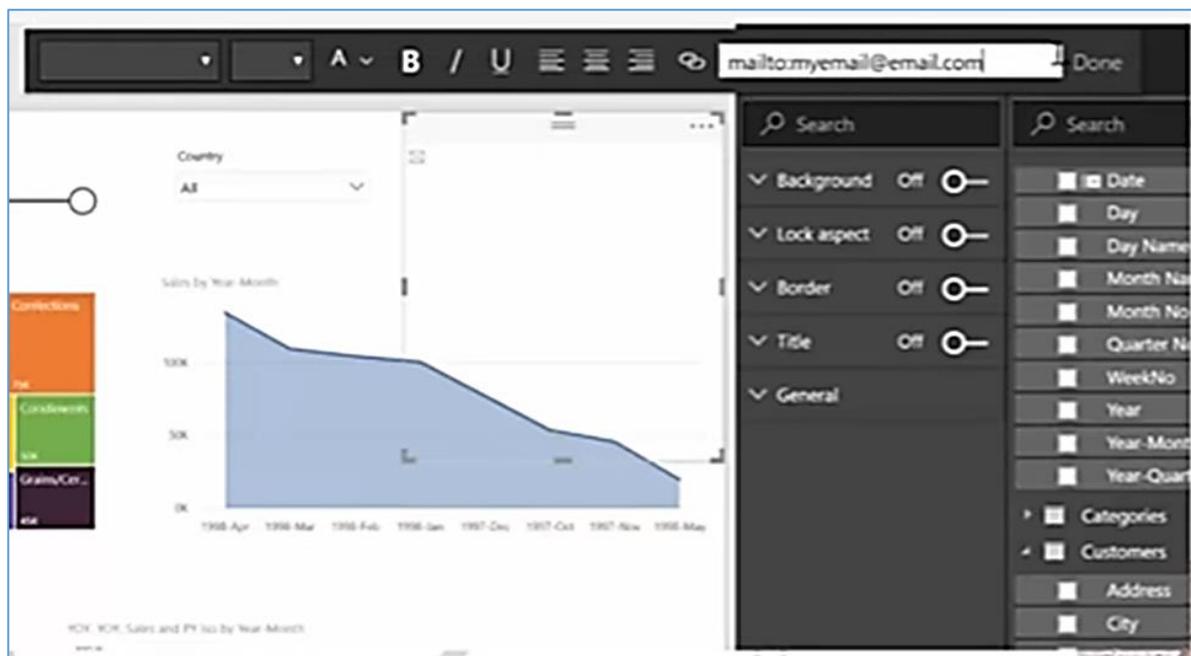
See the INAIR Listserve announcement, from Bridget Milner on 12/19/18, for login information and other details. For questions contact: [bharsh@indiana.edu](mailto:bharsh@indiana.edu)



## Add a “Contact Us” option in a Power BI Dashboard

By Sara Starkey, Indiana Wesleyan University

When creating your Power BI Dashboard, it is essential to make it as user-friendly as possible. However, sometimes people still have questions about the data or need support as the dashboard is being accessed. Being able to quickly and easily contact the correct person is important, but not everyone who accesses the information will know who the best contact is or how to ask the question that they need to be answered. A quick way to provide help to others is to create a link within the dashboard for individuals to click on if they have further questions or need support. To do this, insert a text box with an email icon, which is just an asterisk\*, use wingding font, and then type a mail to link to the appropriate email address.



If you would like to make a submission for Tech Tips, contact [tony.parandi@indwes.edu](mailto:tony.parandi@indwes.edu).